

**Barton Hills Elementary PTA
General Assembly Meeting
August 19, 2008**

I. Call to Order, Roll Call, and Review Minutes of Previous Meeting- Tina Weaver

The meeting was called to order at 6:45 pm by Tina Weaver. Attendees: Lynn Williamson, Kati Achtermann, Deborah Sterzing, Angie Castilleja, Priscilla Hubenak, Celia Hagert, Tina Weaver, De Ann Eisenhauer, Kelly Tagle, Tamara Carlisle, Tonya Cook, Becky Pursley, Sarah Price, Melissa Saucedo, Lita Rosario, Mila McCutchen, Jamie Kaderli, Catherine Dadey, Veronica Gonzalez.

II. Secretary Notes

Reviewed Minutes from July 15, 2008. Sarah Price motioned and Mila McCutchen seconded. Correction made on Treasurer's Report. The name Jeff Deutch changed to Jeff Doige. Approved with changes as noted.

III. Appointment of New Chair Positions

We began with the appointment of our new Volunteer Coordinator Chairperson, Deborah Sterzing. Tom Campbell, Cheryl Ann Campbell's husband, is our new Grocery Card Coordinator. Modifications were made.

IV. Cultural Arts

Cultural Arts Chairperson, Tamara Carlisle, updated ideas of new events. Tapestry of Dance will again perform. Seattle based musical group, Recess Monkey, will perform for Kindergarten through third grade classes. Other possibilities: The Quebe Sisters, Zachary Scott- Circle of Light; a holiday show by a group from South Africa that performs all kinds of music; author, motivational speaker and artist, Trevor Romaine, and Roy Lozano Ballet Folkorico Dancers.

V. Directory

De Ann mentioned that last year's website form will be repeated to target kinder parents in updating directory information. Last year's directory worked for returning first through fifth graders. Individual emails will go out to confirm data. Directory information update will be available at Meet the Teacher Day.

VI. Carnival Update

Melissa Saucedo announced that there is a search for the 2009-2010 Carnival Coordinator. Melissa listed a few new rides and booths for this year's Carnival: 3 Ring Service will have a ride called the Screamin' Demon; Games To You will have a mobile video arcade, blaze laser tag game and a

tattoo parlor. Tamara Carlisle announced that for the raffle, high ticket electronic items will be awarded to students with the most tickets sold. Tickets to be sold by the parents. We are trying to avoid children to sell door to door. Melissa confirmed that there will be special metal medallions also available this year for Carnival. They will cost more than the clay medallions.

VII. President's Report

Tina Weaver brought the contract for 3 Ring Service. The company will have an attendant for the carnival ride. Kelly Tagle motioned to accept the contract, Lynn Williamson seconded.

Recap Summer Leadership Seminar: This year PTA is celebrating its 100th Anniversary. There will be many events throughout the year. Tina Weaver and Melissa Saucedo enjoyed the many lectures and vendors at the seminar. The PTA convention is held during the summer. The cost is \$60 per person. Local businesses sponsored them. Tina won t-shirts for the 6th graders from a raffle. Melissa was able to get 450 packages of nuts, bookmarks and shipping for free.

The **Shirley Igo** award is displayed in the glass case in front of the office. This was the first year this award was given. Kay Wallingford nominated Barton Hills Elementary for the many improvements made including wireless service in the library.

Barton Hills library was awarded \$500 for having the most participants in the Austin American Statesman reading program called Statesman in Education. The check will be presented to Kati Achtermann at the Dell Diamond on August 28.

Meet the Teacher plan: There are enough volunteers for every area needed. All board members please wear your name tags to help parents feel comfortable.

Regular Meetings: The board members are to try to attend all regular meetings, greet attendees and parents, wear your name tags, and stay after the meetings to answer questions.

Sarah Price introduced the idea of displaying the PTA photo albums in celebration of the PTA anniversary. Sarah will scan photos for a slideshow.

The bulletin board in the main hall will be displayed all year long.

VIII. Treasurer's Report

De Ann Eisenhower announced that the audit company found no problems with the report. The final financial report will be on our website. De Ann went over the Profit and Budget sheet. By law, non-profit organizations can only keep \$2,500.00 year to year in the bank account.

XIV. Principal's Report

Kati Achtermann announced that staff development started on Monday. With funds allocated by the PTA, every teacher was provided with spelling and grammar training and training manuals. Second grade teacher, Becky Pursley showed the board the manuals that were purchased by the PTA. The manuals are very versatile with levels of Phonics, Scientific Spelling, etc. The district allows only one person to be trained. It was approved for the entire Barton Hills campus to be trained. On Wednesday, there was a new math adoption issued by the State of Texas. Kinder through 5th grade will be affected. Sixth grade started the new adoption last year.

Robby Anderson and Ashley McKenna have been working very hard with landscaping the school grounds. All plants were donated.

The school gym had a new floor "Sport Floor" installed during the summer. It is an interlocking puzzle-like system.

New Tech position is filled by Mitch, "Mr. B". He has networking experience and is a musician. Kati thanked the PTA in advance for the Meet the Teacher Luncheon.

Nine total "no parking" signs have been made with the help of Lita Rosario's husband and Jaime Kaderli's husband. These markers can be used during Carnival night.

Kati is expecting a baby in February. The due date is February 12th. First sonogram shows that the baby is a boy.

For clarification, a liquor store can donate money or items for a raffle basket.

IX. Standing Chair Reports

Funraising- Lita Rosario gave an update on the first school fundraiser, Back to School Bowling at Westgate Lanes. Craigo's night moved from Thursday to every third Wednesday. She is waiting confirmation from Rockin' Tomato. Lita suggested having less fundraising events so that there would be higher turnouts. Lita would like to have a co-chair. Tina Weaver announced that the general assembly has to approve a co-chair. Priscilla Hubenak will check.

V P- Sister School

Celia Hagert gave a report that Kathleen Shana suggested partnering with a less economically disadvantage school. Kati stated that there are many schools that are low economic with a large student body. Please contact Kati, Celia or Kathleen with any suggestions on schools. Every school is required to have a PTA. Some schools are underdeveloped

Annual Fund

Kelly Tagle presented the new annual fund brochure which will be going in the Thursday folders. It is already on the website. The brochures will be handed out at Meet the Teacher Day. There will be a decorative mailbox in the office for collecting money for the annual fund. There was discussion as to give prizes for quick responses for donors, or names placed in a raffle. There was clarification as to donation levels and what the donation levels included. Catherine Dadey recommended specifying that the donation covers one t-shirt, one directory, etc. Tina suggested removing “family donation” and change it to “suggested donation”.

PIE- Partners in Education

Melissa Saucedo announced that Partners in Education will be done after Carnival. Kati suggested developing relationships with businesses wanting to help students; it doesn't have to be monetary giving. Last year's donors are still on the homepage.

Update on Medallions

Mila McCutchen requested an update on the medallions for Carnival. Melissa Saucedo reported that the epoxy medallions still need a little more research. The metal medallions are going to be produced. The clay medallions will be stamped the old way. Pre-order forms of each style will be available. 800 clay medallions will be produced. Sponsors who contribute and head committee chairs will receive metal medallions. Details of distribution of the metal medallions are still being worked out. 300-350 metal medallions will be produced. The lion image will be a limited edition.

Grocery Cards

Tonya Cook presented information on Grocery Cards. Last year's participants will need to re-register. Grocery cards will begin on Oct. 1st.

Volunteer Co-coordinator

Tina Weaver will help Deborah Sterzing with the volunteer co-coordinator position. Volunteer sign up sheets will be posted in each classroom for Meet the Teacher Day and Back to School Night.

The Parent Volunteer Meeting will be Sept. 9th. A request for each committee chair to be there to explain their committee.

Special Area Teachers have requested a room parent. Volunteer forms are flexible according to each teacher's needs.

Newsletter

Angie Castilleja and Alfonso Hernandez Co-Chair

There will be standard articles, Back to School Night, Carnival, Welcoming New Staff, Directory (we need someone to write this article) and an entry written by each board member in celebration of the 100th PTA anniversary. Poems and artwork by students will be included. The goal is to get more students involved with the newsletter.

Lita Rosario suggested having teachers write entries as well.

The first publication is scheduled for Sept. 25th. Alfonso will edit, Angie will gather and write articles. Parents can choose to receive the newsletter on-line or paper form. Melissa Saucedo suggested having prizes for artwork in celebration of the 100th PTA anniversary.

X. Adjournment

The meeting was adjourned at 9:07 pm.